

Final Budget

PLATTE COUNTY SCHOOL DISTRICT #1 RECREATION DISTRICT	
Budget Hearing Information	
93 RECREATION DRIVE	Location: RECREATION OFFICE
WHEATLAND WY 82201	Date: 7/17/2024
307-322-9254	Time: 6:15 PM
Platte County	Budget Prepared by: hla BOOKKEEPING

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

Platte County School District #1 Recreation District, more commonly known as Platte County Parks & Recreation District operates to serve the citizens of Platte County. The District uses County mill levy disbursements to fund the majority of programs. We have a Mutual Operating Understanding (MOU) with the Town of Wheatland to maintain and operate facilities owned by the Town. The District Collects fees from various activities and programs facilitated by the District. These are the main sources of income the District uses for operations.

S-B RESERVE DESCRIPTION

The District sets aside money each year in an emergency fund. The District also sets aside money for future construction of a recreation center.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Tiffany Dean	1/31/28	<input checked="" type="checkbox"/> Yes
Josh Sandlian	1/31/25	
Eric Jones	1/31/27	
Ron Lockhart	1/31/28	
Jeremy Westerman	1/31/27	
Brett Weber	1/31/26	
Terry Evans	1/31/25	

If Yes, enter

Address of office: 93 Recreation Drive

City, State, Zip: Wheatland WY 82201

Phone Number: 307-322-9254

Hours Open: 8:00 am - 4:00 pm

Where are the minutes of your board meeting available for public review?
 Recreation Office

How and where are the notices of meeting posted for the public?
 Newspaper

Where are the public meetings held?
 10 meetings - Recreation Office, Wheatland. 1 meeting - Chugwater. 1 meeting - Glendo

FINAL BUDGET SUMMARY

OVERVIEW		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$318,909	\$382,182	\$397,348	\$397,348
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$15,000	\$50,000	\$50,000
S-4	Total General Fund and Forecasted Revenues Available	\$540,544	\$469,548	\$660,891	\$660,891
S-5	<i>Amount requested from County Commissioners</i>	\$218,705	\$194,000	\$218,000	\$218,000
S-6 Additional Funding Needed :				\$0	\$0
		Projected Surplus:		\$213,543	\$213,543

REVENUE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-7	Operating Revenues	\$62,617	\$40,000	\$54,700	\$54,700
S-8	Tax levy (From the County Treasurer)	\$218,705	\$194,000	\$218,000	\$218,000
S-9	Government Support	\$79,632	\$61,612	\$103,080	\$103,080
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$15,820	\$25,166	\$21,600	\$21,600
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$376,774	\$320,778	\$397,380	\$397,380
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FY 7/1/24-6/30/25 PLATTE COUNTY SCHOOL DISTRICT #1 RECREATION DISTRICT

EXPENDITURE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$155,454	\$185,550	\$173,690	\$173,690
S-18	Operations	\$142,217	\$177,088	\$194,643	\$194,643
S-19	Indirect Costs	\$21,237	\$19,544	\$29,015	\$29,015
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$318,909	\$382,182	\$397,348	\$397,348

DEBT SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$163,770	\$148,770	\$263,511	\$263,511

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$216,397	\$216,397	\$231,397	\$231,397
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$216,397	\$216,397	\$231,397	\$231,397
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$15,000	\$50,000	\$50,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$15,000	\$50,000	\$50,000
S-31	Subtotal	\$216,397	\$231,397	\$281,397	\$281,397
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$216,397	\$231,397	\$281,397	\$281,397

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 93 RECREATION DRIVE
WHEATLAND WY 82201

PREPARED BY: hla BOOKKEEPING

DISTRICT PHONE: 307-322-9254

Final Budget

PLATTE COUNTY SCHOOL DISTRICT #1 RECREAT
 NAME OF DISTRICT/BOARD

FYE 6/30/2025

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$218,705	\$194,000	\$218,000	\$218,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237	\$79,632	\$61,612	\$103,080	\$103,080
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$79,632	\$61,612	\$103,080	\$103,080
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$62,617	\$40,000	\$54,700	\$54,700
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$62,617	\$40,000	\$54,700	\$54,700
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$4,802	\$6,750	\$7,750	\$7,750
R-5.2 Other: Specify <u>BBALL TOURNAMENT</u>	4500	\$8,792	\$13,802	\$13,850	\$13,850
R-5.3 Other: See Additior <u>See Additional Details</u>		\$2,226	\$4,614		
R-5.4 Total Miscellaneous		\$15,820	\$25,166	\$21,600	\$21,600
R-5.5 Total Forecasted Revenue		\$158,069	\$126,778	\$179,380	\$179,380
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

PLATTE COUNTY SCHOOL DISTRICT #1 RECREATION
 NAME OF DISTRICT/BOARD

FYE 6/30/2025

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$58,072	\$59,725	\$60,000	\$60,000
E-2.2 Secretary	7003	\$19,929	\$19,733	\$20,000	\$20,000
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 Program Director	7005	\$39,947	\$41,700	\$42,000	\$42,000
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011	\$1,117	\$1,810	\$1,050	\$1,050
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022	\$8,780	\$8,780	\$9,000	\$9,000
E-4.3 Other (Specify)					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$282	\$285	\$500	\$500
E-5.2 Office equipment, rent & repair	7032	\$3,864	\$866	\$250	\$250
E-5.3 Education	7033	\$1,911	\$2,675	\$2,500	\$2,500
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Bank & MERCHANT FEES	7035	\$1,045	\$728	\$1,000	\$1,000
E-5.7 LICENSES	7035	\$250	\$250	\$250	\$250
E-5.8 see additional details		\$20,256	\$48,997	\$37,140	\$37,140
E-6 TOTAL ADMINISTRATION		\$155,454	\$185,550	\$173,690	\$173,690

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OPERATIONS BUDGET

		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations	7202	\$63,268	\$41,272	\$95,958	\$95,958
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	_____	7212				
E-8.4	_____	7212				
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	SUPPLIES	7220	\$37,058	\$16,443	\$22,000	\$22,000
E-9.2	ACTIVITY SUPPLIES & UNIFORMS	7220	\$9,949	\$7,160	\$9,300	\$9,300
E-9.3	ACTIVITY EQUIPMENT	7220	\$7,101	\$38,068	\$25,000	\$25,000
E-9.4	SIGNS, TROPHIES, & AWARDS	7220	\$241	\$357	\$375	\$375
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	REFEREES, UMPIRES, & OFFICIALS	7230	\$2,660	\$3,269	\$3,600	\$3,600
E-10.2	ADVERTISING	7230	\$505	\$364	\$500	\$500
E-10.3	VEHICLE REPAIRS & MAINTENANCE	7230	\$3,251	\$1,856	\$2,500	\$2,500
E-10.4	_____	7230				
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	CONTRACT INSTRUCTORS	7400	\$1,519	\$2,383	\$3,300	\$3,300
E-11.2	IMPROVEMENT EXPENSES SHARED WITH TOWN	7400		\$47,000		
E-11.3	FACILITY IMPROVEMENTS	7400			\$10,000	\$10,000
E-11.4	_____	7400				
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	EQUIPMENT REPAIRS & MAINTENANCE	7450	\$5,563	\$2,573	\$5,750	\$5,750
E-12.2	BBALL TOURNAMENT EXPENSES	7450	\$6,141	\$8,774	\$9,000	\$9,000
E-12.3	RENT	7450	\$720	\$3,299	\$2,600	\$2,600
E-12.4	_____	7450				
E-12.5	see additional details		\$4,240	\$4,271	\$4,760	\$4,760
E-13	TOTAL OPERATIONS		\$142,217	\$177,088	\$194,643	\$194,643

Final Budget

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
E-14	Insurance				
E-14.1	Liability	\$2,525	\$1,088	\$3,635	\$3,635
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	\$13,863	\$12,426	\$18,080	\$18,080
E-15.2	Workers Compensation	\$2,890	\$3,031	\$3,640	\$3,640
E-15.3	Unemployment Taxes				
E-15.4	Retirement	\$1,959	\$2,999	\$3,660	\$3,660
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
E-17	TOTAL INDIRECT COSTS	\$21,237	\$19,544	\$29,015	\$29,015

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

Final Budget

PLATTE COUNTY SCHOOL DISTRICT #1 RECREAT
NAME OF DISTRICT/BOARD

FYE 6/30/2025

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	\$126,995	\$126,995	\$225,624	\$225,624
C-1.2	Savings and Investments		\$0		
C-1.3	General Fund CD Balance	\$36,775	\$36,775	\$37,887	\$37,887
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$216,397	\$216,397	\$281,397	\$281,397
C-1.6	Total Estimated Cash and Investments on Hand	\$380,167	\$380,167	\$544,908	\$544,908
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$216,397	\$231,397	\$281,397	\$281,397
C-2.3	Total Deductions (a+b)	\$216,397	\$231,397	\$281,397	\$281,397
C-2.4	Estimated Non-Restricted Funds Available	\$163,770	\$148,770	\$263,511	\$263,511

		DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS		1070

		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

		DOA Chart of Accounts
RESERVES		1090

		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$216,397	\$216,397	\$231,397	\$231,397
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve		\$15,000	\$50,000	\$50,000
C-4.4	Date of Reserve Approval in Minutes: <u>Dec-23</u>				
C-4.5	SUB-TOTAL	\$216,397	\$231,397	\$281,397	\$281,397
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$216,397	\$231,397	\$281,397	\$281,397

		DOA Chart of Accounts
BOND FUNDS		1060

		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0