

Final Budget

PLATTE COUNTY PARKS & RECREATION DISTRICT	
Budget Hearing Information	
93 RECREATION DRIVE	Location: RECREATION OFFICE
WHEATLAND WY 82201	Date: 7/15/2020
307-322-9254	Time: 6:10 P.M.
Platte County	Budget Prepared by: H. ADAMS - BOOKKEEPER

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Platte County Parks & Recreation is a special district that operates to serve the people of Platte Count. We use county mill levy disbursements. We also have a contractual agreement with the Town of Wheatland. We also collect fees from activity registrations. These are the mail sources of income the district uses for operations.</p>		
S-B	RESERVE DESCRIPTION <p>The District is building an emergency fund and settign aside funds for emergency expenses.</p>	

S-C		Does the district have regular office hours exceeding 20 hours per week?
Names of Board Members	Date of End of Term	<input type="checkbox"/> Yes
Tiffany Dean	1/31/24	<p>If Yes, enter</p> <p>Address of office: 93 RECREATION DRIVE</p> <p>City, State, Zip: WHEATLAND WY 82201</p> <p>Phone Number: 307-322-9254</p> <p>Hours Open: 8:00 AM - 4:00 PM</p>
Josh Sandlian	1/31/25	
Brian Currier	1/31/25	
Eric Jones	1/31/22	
Ron Lockhart	1/31/23	
Jeremy Westerman	1/31/24	
Braden Fagenbush	1/31/25	

Where are the minutes of your board meeting available for public review?

OFFICE

How and where are the notices of meeting posted for the public?

LOCAL PRINT PUBLICATION

Where are the public meetings held?

OFFICE - 10 MEETINGS, CHUGWATER - 1 MEETING, GLENDO - 1 MEETING

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$291,915	\$287,336	\$340,824	\$340,824
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$25,000	-\$40,000	-\$40,000
S-4	Total General Fund and Forecasted Revenues Available	\$721,103	\$693,098	\$658,187	\$658,187
S-5	Amount requested from County Commissioners	\$198,348	\$201,224	\$201,224	\$201,224
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$45,136	\$49,772	\$50,800	\$50,800
S-8	Tax levy (From the County Treasurer)	\$198,348	\$201,224	\$201,224	\$201,224
S-9	Government Support	\$93,982	\$57,565	\$78,006	\$78,006
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$14,560	\$15,460	\$15,975	\$15,975
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$352,026	\$324,021	\$346,005	\$346,005
FY 7/1/20-6/30/21		PLATTE COUNTY PARKS & RECREATION DISTRICT			

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$3,774	\$7,977	\$13,750	\$13,750
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$132,936	\$132,548	\$132,600	\$132,600
S-18	Operations	\$147,603	\$126,511	\$128,570	\$128,570
S-19	Indirect Costs	\$7,602	\$20,300	\$25,904	\$25,904
S-20R	Expenditures paid by Reserves	\$0	\$0	\$40,000	\$40,000
S-20	Total Expenditures	\$291,915	\$287,336	\$340,824	\$340,824

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$369,077	\$369,077	\$312,182	\$312,182
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$25,000	\$25,000	\$50,000	\$50,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$25,000	\$25,000	\$50,000	\$50,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$25,000	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$25,000	\$0	\$0
S-31	Subtotal	\$25,000	\$50,000	\$50,000	\$50,000
S-32	Less Total to be spent	\$0	\$0	\$40,000	\$40,000
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$25,000	\$50,000	\$10,000	\$10,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____ Date adopted by Special District _____

DISTRICT ADDRESS: 93 RECREATION DRIVE
WHEATLAND WY 82201

PREPARED BY: H. ADAMS - BOOKKEEPER

DISTRICT PHONE: 307-322-9254

Final Budget

PLATTE COUNTY PARKS & RECREATION DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2021

PROPERTY TAXES AND ASSESSMENTS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1 Property Taxes and Assessments Received				
R-1.1 Tax Levy (From the County Treasurer)	\$198,348	\$201,224	\$201,224	\$201,224
R-1.2 Other County Support				

FORECASTED REVENUE

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2 Revenues from Other Governments				
R-2.1 State Aid				
R-2.2 Additional County Aid (non-treasurer)				
R-2.3 City (or Town) Aid	\$93,982	\$57,565	\$78,006	\$78,006
R-2.4 Other (Specify) _____				
R-2.5 Total Government Support	\$93,982	\$57,565	\$78,006	\$78,006
R-3 Operating Revenues				
R-3.1 Customer Charges	\$45,136	\$49,772	\$50,800	\$50,800
R-3.2 Sales of Goods or Services				
R-3.3 Other Assessments				
R-3.4 Total Operating Revenues	\$45,136	\$49,772	\$50,800	\$50,800
R-4 Grants				
R-4.1 Direct Federal Grants				
R-4.2 Federal Grants thru State Agencies				
R-4.3 Grants from State Agencies				
R-4.4 Total Grants	\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue				
R-5.1 Interest	\$2,764	\$1,980	\$2,075	\$2,075
R-5.2 Other: Specify _____ scholarship donations	\$2,938	\$900	\$1,900	\$1,900
R-5.3 Other: See Additional _____	\$8,858	\$12,580	\$12,000	\$12,000
R-5.4 Total Miscellaneous	\$14,560	\$15,460	\$15,975	\$15,975
R-5.5 Total Forecasted Revenue	\$153,678	\$122,797	\$144,781	\$144,781
R-6 Other Forecasted Revenue				
R-6.1 a. Other past due-as estimated by Co. Treas.				
R-6.2 b. Other forecasted revenue (specify): _____				
R-6.3 _____				
R-6.4 _____				
R-6.5 _____				
R-6.6 Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

PLATTE COUNTY PARKS & RECREATION DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2021

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$127	\$1,559	\$2,000	\$2,000
E-1.3	Office Equipment	\$1,519	\$673	\$3,500	\$3,500
E-1.4	Other (Specify)				
E-1.5	<u>BUILDING & FACILITIES</u>	\$1,628	\$457	\$1,000	\$1,000
E-1.6	<u>EQUIPMENT MAINTENANCE</u>	\$500	\$5,288	\$7,250	\$7,250
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$3,774	\$7,977	\$13,750	\$13,750

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$54,000	\$54,000	\$54,000	\$54,000
E-2.2	Secretary	\$11,872	\$14,335	\$17,000	\$17,000
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>PROGRAM DIRECTOR</u>	\$36,250	\$38,500	\$38,500	\$38,500
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$1,788		\$2,000	\$2,000
E-4.2	Accounting/Auditing	\$8,712	\$10,500	\$11,000	\$11,000
E-4.3	Other (Specify)				
E-4.4		\$6,900	\$6,900		
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$2,359	\$283	\$500	\$500
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$855	\$0	\$900	\$900
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>TRAVEL</u>	\$1,442	\$296	\$400	\$400
E-5.7	<u>UTILITIES</u>	\$8,758	\$7,734	\$8,300	\$8,300
E-5.8					
E-6	TOTAL ADMINISTRATION	\$132,936	\$132,548	\$132,600	\$132,600

Final Budget

PLATTE COUNTY PARKS & RECREATION DISTRICT

FYE 6/30/2021

OPERATIONS BUDGET					
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$54,940	\$61,790	\$52,200	\$52,200
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4					
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	SUPPLIES	\$29,772	\$10,665	\$17,450	\$17,450
E-9.2	REPAIRS & MAINTENAN				
E-9.3	EQUIPMENT	\$20,954	\$7,595	\$12,000	\$12,000
E-9.4	PROGRAM SUPPLIES	\$7,135	\$8,021		
E-9.5	see additional details	\$7,135	\$8,092	\$9,550	\$9,550
E-10	Program Services (List)				
E-10.1	OFFICIALS	\$3,315	\$4,330	\$5,100	\$5,100
E-10.2	ADVERTISING	\$1,546	\$893	\$1,500	\$1,500
E-10.3	AWARDS	\$646	\$196	\$750	\$750
E-10.4					
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	CONTRACT INSTRUCTC	\$8,953	\$7,975	\$9,950	\$9,950
E-11.2					
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	BBALL TOURNAMENT	\$5,862	\$10,039	\$11,000	\$11,000
E-12.2	OTHER MISC				
E-12.3					
E-12.4					
E-12.5	see additional details	\$7,345	\$6,915	\$9,070	\$9,070
E-13	TOTAL OPERATIONS	\$147,603	\$126,511	\$128,570	\$128,570

Final Budget

PLATTE COUNTY PARKS & RECREATION DISTRICT

FYE 6/30/2021

INDIRECT COSTS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-14 Insurance					
E-14.1	Liability	\$7,602	\$724	\$3,500	\$3,500
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5					
E-14.6					
E-14.7					
E-15 Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$17,046	\$19,404	\$19,404
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement		\$2,530	\$3,000	\$3,000
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$7,602	\$20,300	\$25,904	\$25,904

DEBT SERVICE BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
D-1 Debt Service					
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

PLATTE COUNTY PARKS & RECREATION DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2021

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$369,077	\$369,077	\$312,182	\$312,182
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$25,000	\$25,000	\$10,000	\$10,000
C-1.6	Total Estimated Cash and Investments on Hand	\$394,077	\$394,077	\$322,182	\$322,182
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$25,000	\$50,000	\$10,000	\$10,000
C-2.3	Total Deductions (a+b)	\$25,000	\$50,000	\$10,000	\$10,000
C-2.4	Estimated Non-Restricted Funds Available	\$369,077	\$344,077	\$312,182	\$312,182

SINKING & DEBT SERVICE FUNDS

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$25,000	\$25,000	\$50,000	\$50,000
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve		\$25,000		
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$25,000	\$50,000	\$50,000	\$50,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. FACILITY RESERVES			\$40,000	\$40,000
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: 7/15/2020				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$40,000	\$40,000
C-4.12	Balance to be retained	\$25,000	\$50,000	\$10,000	\$10,000

BOND FUNDS

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$40,000	\$40,000

Final Budget

[illegible]

FYE 6/30/2021

ADDITIONAL DETAILS

2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
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Add to Section

Description

DATA INPUT

[illegible]