

Proposed Budget

Platte County Rural Fire District 2F	
Budget Hearing Information	
P.O. Box 505	Location: Platte Co. Resource District Office-Wheatland
Wheatland, WY 82201	Date: 7/10/2023
307-322-2303	Time: 7:00 PM
Platte County	Budget Prepared by: Patricia Small

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

Fire seasons vary each year depending on moisture, summer temperatures and vegetative growth. Each year has the potential for high expenses and bills that need paid in a timely fashion. We continue to maintain and upgrade the fire and communications equipment for Palmer Canyon Fire Department and Glendo Rural Fire zone. Our volunteers can only be effective if they can depend on their equipment to operate properly. These two departments are responsible for wildland fire suppression in western Platte County and provide mutual aid to any in need. Funds earned from paying fires, truck money, are paid back to the individual departments on hundred percent for their use and any money coming in for Worker's compensation from paid fires is also paid out to Worker's compensation one hundred percent.

S-B RESERVE DESCRIPTION

Our reserve is kept in a savings account for ready access should we need it. We have no reserve fund.

S-C

Names of Board Members	Date of End of Term
Jay Collins	12/31/24
Duncan Irvine	12/31/26
Paul Foy	12/31/26

Does the district have regular office hours exceeding 20 hours per week?	No

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 County Clerk

How and where are the notices of meeting posted for the public?
 Weekly newspaper

Where are the public meetings held?
 Platte Co. Resource District Office-Wheatland, Glendo Fire Hall

PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$156,351	\$159,845	\$255,390	\$255,390
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$346,212	\$308,369	\$255,390	\$255,390
S-5	<i>Amount requested from County Commissioners</i>	\$93,451	\$90,600	\$95,000	\$95,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$93,451	\$90,600	\$95,000	\$95,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$2,155	\$1,033	\$3,100	\$3,100
S-13	Other Forecasted Revenue	\$33,870	\$0	\$10,000	\$10,000
S-14	Total Revenue	\$129,476	\$91,633	\$108,100	\$108,100

FY 7/1/23-6/30/24 Platte County Rural Fire District 2F

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	Capital Outlay	\$22,405	\$50,264	\$85,590	\$85,590
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$4,677	\$4,855	\$6,300	\$6,300
S-18	Operations	\$107,853	\$95,372	\$138,900	\$138,900
S-19	Indirect Costs	\$21,416	\$9,354	\$24,600	\$24,600
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$156,351	\$159,845	\$255,390	\$255,390

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$216,736	\$216,736	\$147,290	\$147,290
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Duncan Irvine, Board Treasurer
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/10/2023

DISTRICT ADDRESS: P.O. Box 505
Wheatland, WY 82201

PREPARED BY: Patricia Small

DISTRICT PHONE: 307-322-2303

Proposed Budget

Platte County Rural Fire District 2F
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2024

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$93,451	\$90,600	\$95,000	\$95,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$921	\$933	\$1,000	\$1,000
R-5.2 Other: Specify <u>Donations</u>	4500	\$100	\$100	\$100	\$100
R-5.3 Other: See Additior <u>See Additional Details</u>		\$1,134		\$2,000	\$2,000
R-5.4 Total Miscellaneous		\$2,155	\$1,033	\$3,100	\$3,100
R-5.5 Total Forecasted Revenue		\$2,155	\$1,033	\$3,100	\$3,100
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 <u>truck money</u>	4500	\$33,870		\$10,000	\$10,000
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$33,870	\$0	\$10,000	\$10,000

Proposed Budget

Platte County Rural Fire District 2F
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property			\$90	\$90
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Glendo Rural	\$14,593	\$48,119	\$22,500	\$22,500
E-1.6	Palmer Canyon	\$5,000		\$55,500	\$55,500
E-1.7	see additional details	\$2,812	\$2,145	\$7,500	\$7,500
E-1.8	TOTAL CAPITAL OUTLAY	\$22,405	\$50,264	\$85,590	\$85,590

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary	\$3,700	\$3,700	\$3,700	\$3,700
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage	\$566	\$600	\$800	\$800
E-3.3	Other (Specify)				
E-3.4	other board expenses	\$230	\$303	\$500	\$500
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal			\$500	\$500
E-4.2	Accounting/Auditing			\$300	\$300
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$181	\$252	\$500	\$500
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6					
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$4,677	\$4,855	\$6,300	\$6,300

Proposed Budget

OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1 Wages--Operations	7202				
E-7.2 Service Contracts	7203				
E-7.3 Other (Specify)					
E-7.4 training	7204	\$860	\$450	\$2,000	\$2,000
E-7.5 PPE	7204	\$1,550	\$6,126	\$9,000	\$9,000
E-7.6					
E-8 Travel					
E-8.1 Mileage	7211				
E-8.2 Other (Specify)					
E-8.3	7212				
E-8.4	7212				
E-8.5					
E-9 Operating supplies (List)					
E-9.1 utilities	7220	\$3,180	\$2,776	\$3,500	\$3,500
E-9.2 equipment maintenance and repair	7220	\$54,189	\$79,172	\$65,000	\$65,000
E-9.3 building maintenance and repair	7220	\$1,360		\$1,400	\$1,400
E-9.4	7220				
E-9.5					
E-10 Program Services (List)					
E-10.1 fire suppression	7230	\$10,117	\$4,692	\$15,000	\$15,000
E-10.2 emergency fund	7230			\$30,000	\$30,000
E-10.3 truck money	7230	\$33,870		\$10,000	\$10,000
E-10.4	7230				
E-10.5					
E-11 Contractual Arrangements (List)					
E-11.1 communications dispatch	7400	\$2,727	\$2,156	\$3,000	\$3,000
E-11.2	7400				
E-11.3	7400				
E-11.4	7400				
E-11.5					
E-12 Other operations (Specify)					
E-12.1	7450				
E-12.2	7450				
E-12.3	7450				
E-12.4	7450				
E-12.5					
E-13 TOTAL OPERATIONS		\$107,853	\$95,372	\$138,900	\$138,900

Proposed Budget

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-14 Insurance					
E-14.1	Liability	7502	\$1,000	\$1,000	\$1,000
E-14.2	Buildings and vehicles	7503	\$670	\$770	\$1,000
E-14.3	Equipment	7504			
E-14.4	Other (Specify)				
E-14.5	board bonding	7505	\$200	\$200	\$300
E-14.6	fire suppression acct. premium	7505	\$2,542	\$1,323	\$3,000
E-14.7	see additional details		\$8,500	\$8,500	\$8,500
E-15 Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	7511	\$283	\$283	\$300
E-15.2	Workers Compensation	7512	\$6,127	\$4,818	\$7,500
E-15.3	Unemployment Taxes	7513			
E-15.4	Retirement	7514			
E-15.5	Health Insurance	7515			
E-15.6	Other (Specify)				
E-15.7	fire warden wages	7516	\$960	\$960	\$1,000
E-15.8	paid worker's comp	7516	\$1,134	\$2,000	\$2,000
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$21,416	\$9,354	\$24,600	\$24,600

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
D-1 Debt Service					
D-1.1	Principal	6401			
D-1.2	Interest	6410			
D-1.3	Fees	6420			
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Platte County Rural Fire District 2F

FYE 6/30/2024

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2021-2022	2022-2023	2023-2024	Pending	
		Actual	Estimated	Proposed	Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$114,469	\$114,469	\$43,960	\$43,960
C-1.2	Savings and Investments	1040	\$102,267	\$102,267	\$103,330	\$103,330
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$216,736	\$216,736	\$147,290	\$147,290

C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$216,736	\$216,736	\$147,290

DOA Chart of Accounts	1070
SINKING & DEBT SERVICE FUNDS	

C-3		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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C-4		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS	1060
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C-5		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0