

Final Budget

Platte County Rural Fire District 2F	
Budget Hearing Information	
P.O. Box 505	Location: Platte Co. Resource District Office
Wheatland, WY 82201	Date: 7/13/2020
(307) 322-2303	Time: 7:00 PM
Platte County	Budget Prepared by: Patricia Small

S-A BUDGET MESSAGE W.S. 16-4-104(d)

Fire seasons vary each year depending on moisture, summer temperatures and vegetative growth. Each year has the potential for high expenses and bills that need paid in a timely fashion. We continue to maintain and upgrade the fire and communication equipment for Palmer Canyon Fire Department and Glendo Rural Fire Zone. Our volunteers can only be effective if they can depend on their equipment to operate properly. These two departments are responsible for wildland fire suppression on most of western Platte County. We also provide mutual aid to any in need. Income in FY19/20 was reduced because PCRFD2F no longer processed payments on traveling firefighters and the same will be true for FY20/21.

S-B RESERVE DESCRIPTION

Our reserve is kept in a savings account for ready access should we need it. We have no reserve fund.

S-C

Names of Board Members	Date of End of Term	
Jay Collins	12/31/20	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> No
Duncan Irvine	12/31/22	
Doug Curtis	12/31/22	

If no above:	Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? <input type="checkbox"/> Yes
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Where are the minutes of your board meeting available for public review?
 County Clerk

How and where are the notices of meeting posted for the public?
 Post Office in Wheatland and Glendo, newspaper

Where are the public meetings held?
 Platte Co. Resource Office-Wheatland, Glendo Fire Hall

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$94,346	\$105,565	\$0	\$362,763
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$378,919	\$360,327	\$0	\$362,763
S-5	Amount requested from County Commissioners	\$91,916	\$93,700	\$0	\$95,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$91,916	\$93,700	\$0	\$95,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$26,640	\$2,612	\$0	\$3,000
S-13	Other Forecasted Revenue	\$0	\$3,652	\$0	\$10,000

S-14	Total Revenue	\$118,556	\$99,964	\$0	\$108,000
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FY 7/1/20-6/30/21

Platte County Rural Fire District 2F

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$15,867	\$27,030	\$0	\$127,963
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$5,232	\$4,146	\$0	\$9,400
S-18	Operations	\$24,361	\$59,699	\$0	\$198,000
S-19	Indirect Costs	\$48,886	\$14,690	\$0	\$27,400
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$94,346	\$105,565	\$0	\$362,763

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$260,363	\$260,363	\$0	\$254,763
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Duncan Irvine-Treasurer
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/13/2020

DISTRICT ADDRESS: P.O. Box 505
Wheatland, WY 82201

PREPARED BY: Patricia Small

DISTRICT PHONE: 3073222303

Final Budget

Platte County Rural Fire District 2F
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2021 _____

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$91,916	\$93,700		\$95,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$1,672	\$2,221		\$1,000
R-5.2	Other: Specify <u>paid worker's comp</u>	\$24,968	\$391		\$2,000
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$26,640	\$2,612	\$0	\$3,000
R-5.5	Total Forecasted Revenue	\$26,640	\$2,612	\$0	\$3,000
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>truck money Glendo</u>				\$5,000
R-6.4	<u>truck money Palmer Canyon</u>		\$3,652		\$5,000
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$3,652	\$0	\$10,000

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Platte County Rural Fire District 2F

FYE 6/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Glendo</u>	\$5,748	\$13,525		\$59,900
E-1.6	<u>Palmer Canyon</u>	\$6,461	\$6,020		\$57,787
E-1.7	see additional details	\$3,658	\$7,485		\$10,276
E-1.8	TOTAL CAPITAL OUTLAY	\$15,867	\$27,030	\$0	\$127,963

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary	\$2,900	\$3,000		\$3,500
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage	\$955	\$680		\$1,000
E-3.3	Other (Specify)				
E-3.4	<u>ads, workshop</u>	\$721	\$300		\$500
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				\$3,000
E-4.2	Accounting/Auditing	\$100	\$100		\$1,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$556	\$66		\$400
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8					
E-6	TOTAL ADMINISTRATION	\$5,232	\$4,146	\$0	\$9,400

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FYE 6/30/2021

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	training		\$561		\$2,000
E-7.5	PPE		\$9,243		\$15,000
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	utilities	\$2,251	\$2,803		\$4,000
E-9.2	Equip. maint. & repair	\$13,931	\$38,777		\$50,000
E-9.3	Building maint. & repair	\$36			\$2,000
E-9.4					
E-9.5					
E-10	Program Services (List)				
E-10.1	Fire Suppression	\$5,347	\$1,867		\$40,000
E-10.2	Emergency Fund				\$70,000
E-10.3	Truck money-Glendo				\$5,000
E-10.4	Truck money-Palmer Car		\$3,652		\$5,000
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Communications dispatch	\$2,796	\$2,796		\$3,500
E-11.2	Black Mtn. lookout				\$1,500
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1					
E-12.2					
E-12.3					
E-12.4					
E-12.5					
E-13	TOTAL OPERATIONS	\$24,361	\$59,699	\$0	\$198,000

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FYE 6/30/2021

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$1,000	\$1,000		\$1,500
E-14.2	Buildings and vehicles		\$500	\$500		\$500
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	Board bonding		\$200	\$100		\$350
E-14.6	<u>Fire Suppression Acct. Pr</u>		\$1,424	\$1,231		\$2,000
E-14.7	see additional details		\$8,500			\$8,750
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$222	\$230		\$300
E-15.2	Workers Compensation		\$12,072	\$10,278		\$10,000
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	<u>Fire Warden wages</u>			\$960		\$2,000
E-15.8	<u>Paid worker's comp</u>		\$24,968	\$391		\$2,000
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$48,886	\$14,690	\$0	\$27,400

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

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 NAME OF DISTRICT/BOARD _____

FYE 6/30/2021 _____

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$92,695	\$92,695		\$83,243
C-1.2	Savings and Investments Account Balance	\$167,668	\$167,668		\$171,520
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$260,363	\$260,363	\$0	\$254,763
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$260,363	\$260,363	\$0	\$254,763

SINKING & DEBT SERVICE FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

