

BYLAWS
of the
PLATTE COUNTY RURAL FIRE DISTRICT 2F
Platte County, Wyoming

ARTICLE I

NAME

1. The name of this organization shall be the Platte County Rural Fire District 2F (the "District"), and by that name it shall exist and act and transact business.

ARTICLE II

BOUNDARIES

1. The boundaries of this District are those generally and specifically set forth below, as hereafter may be altered or amended by action taken under the provisions of law with respect to inclusion of additional territory.

a. General boundaries include all of Platte County, excluding Fire District 1F, Guernsey Fire District, Chugwater Fire District, Antelope Gap Fire District, all Wyoming Military Department land, Glendo and Guernsey State Parks, and the city of Glendo.

b. See exhibit #1, the Official Platte County Fire District map with the Fire District 2-F in color.

ARTICLE III

PURPOSES AND POWERS

1. The District is established pursuant to W.S. § 35-9-201 through § 35-9-215. The purposes of the District shall be to provide fire protection and firefighting service for all persons and property within the boundaries of the District as established from time to time and to develop greater fire protection and protection from hazard of fire throughout the District.

2. The powers of this District shall be those specifically provided by the statutes of the State of Wyoming (W.S. § 35-9-201 through § 35-9-215), together with those conferred by general law, and all powers necessary to carry into effect those powers and purposes, including, without limitation, the power to contract, including mutual aid

agreements, to give or receive such protection to or from one (1) or more other municipal corporations, other fire protection districts, private organizations or individuals, to provide for combating fire and to purchase and own equipment to combat fire and provide for firefighting service; to acquire, own, manage and hold title to realty; to organize territory within its boundaries in such manner as to provide communication with and access to all parts of the District by firefighting apparatus; to provide for personnel to care for, maintain, manage, and operate property and equipment and affairs of the District; to determine the amount of tax to be levied and to receive and disburse such money so received in accordance with powers conferred and in the manner prescribed by the United States and Wyoming Constitutions, applicable Wyoming State Statutes, and the bylaws of the District; to receive additional territory within the District; to perform all acts and adopt all measures necessary and proper in furnishing or developing fire protection within its boundaries, and the power to engage in any and all activities consistent with or in furtherance of the above powers and purposes held by the District and for which it was formed.

ARTICLE IV

BOARD OF DIRECTORS

1. The Platte County Rural Fire District 2F shall be divided into two director districts henceforth referred to as "zones". All director zones shall be defined by, and contained within, the current Platte County Voter Precincts.

- a. Glendo zone shall consist of Precincts 6-1 and 6-2;
- b. Palmer Canyon zone shall consist of Precincts 20-1 and 12-1.

2. All district elections shall be held in accordance with the Special District Elections Act of 1994 (W.S. § 22-9-101 through § 22-9-601) and the provisions of W.S. § 35-9-202.

3. Management and direction of the affairs of this District shall be vested in a Board of Directors consisting of a director from each zone and an at-large director; their qualifications, the manner of their election and the term for which each shall hold office shall be as prescribed by the statutes of the State of Wyoming (W.S. § 35-9-202); the Board of Directors shall be responsible for the property of the District, and the handling of tax and other revenues received by the District, and for the proper conduct of its affairs in accordance with law and the bylaws of this District.

4. To facilitate biennial elections and continue to accommodate staggered terms: The director elections shall be chosen from the Palmer Canyon and Glendo zones on nonpresidential election years and from the At-Large director position on presidential election years.

5. The current elected board shall continue to serve until the next director election as provided in W.S. § 22-29-112 and W.S. § 35-9-202.

6. Vacancies occurring in the board of directors by resignation, death, or any other reason specified by W.S. § 22-29-201 may be filled by appointment in accordance with W.S. § 22-29-202 by the remaining directors, and for this purpose, less than a quorum may act where a quorum cannot be obtained. Any director so appointed shall be required to meet the same qualifications set forth to be elected to the position; he/she shall serve until his/her successor has been elected and has duly qualified. Such appointment shall be made not later than the regular meeting next following the time when the vacancy occurred.

7. No business shall be transacted, nor any action taken by the Board of Directors, unless a quorum is present, save as herein specifically provided; a quorum shall consist of a majority of the whole Board of Directors, including the President.

8. Regular and special meetings of the Board of Directors shall be held in accordance with W.S. § 16-4-401 through 16-4-408, Public Meetings.

9. Special meetings of the Board of Directors may be called by the President, or in the absence or inability of the President, any two Directors; such meetings may be held at any time and place, provided that notice of such meeting, stating the time and place and purposes for which called, shall be given at least two days in advance thereof, by giving verbal, electronic or written notice of the meeting to each member of the Board, by posting written notice at public venues, and by providing notice to each newspapers of general circulation, or radio stations requesting the notice. . The purposes of the meeting shall be stated in the notice, or by the presiding officer at the opening of the special meeting, and no action shall be taken on any other subject.

10. No Director shall receive any salary for services performed for the District, but may be reimbursed for actual expenditures necessarily incurred in carrying out the work of the District on presentation of proper vouchers therefore and approval by the Board of Directors.

11. The Board of Directors may from time to time appoint such committees as may be deemed necessary by them in the work of the District; it may further employ such counsel and assistance as it may from time to time require, paying a reasonable compensation therefore.

12. Pursuant to W.S. § 22-29-119 and related statutes, no Director shall have any interest in or derive any benefit from, directly or indirectly, any contract or transaction entered into by the District and voted on by that Director.

13. The Board of Directors shall prescribe the order of business to be followed at all regular meetings and such order shall be followed until changed by further action thereafter taken, unless, for good reason found, the Directors determine that the regular order should be suspended in any specific instances.

ARTICLE V

OFFICERS

1. The officers of this District shall be a President, Secretary, and Treasurer. They shall be elected by the Board of Directors from among their number at the regular meeting of the Directors next following the annual election. Officers shall hold office for a term of one year and until their successors have been duly elected and have qualified for the office.

2. The President shall preside at all meetings of the Board of Directors and shall supervise and direct all affairs of the District. He, or some person appointed by him, shall represent the District in all instances where representation is necessary. He shall sign or countersign all certificates, contracts, or other instruments entered into or executed by the District as authorized by the Board of Directors and shall make such representation to the Board of Directors concerning the property, finances, and affairs of the District as may be required by the Board or by the bylaws of the District, and shall do and perform all such other acts as are properly incidental to his office and as may be required by the Board of Directors. With the Secretary and Treasurer, he shall be responsible for the preparation and submission of the budget report to the Board of County Commissioners.

3. The Secretary shall act for the President in any instance where the President for any reason is unable to act. In addition, he shall be responsible for the care and maintenance of the fire equipment and similar property of the District and shall report and account therefore to the Board of Directors at the end of his term of office and at such other times as the Board may require.

4. The Treasurer shall have custody of all monies and of the books and records of the District. He shall disburse funds of the District in payment of all just obligations and demands against it as authorized and directed by the Board of Directors. He shall keep full and complete records of all receipts and expenditures and of the meetings of the Board of Directors and all action taken by that Board. He shall have charge of the corporate seal. He shall make such reports of the District finances and proceedings as the Board of Directors may from time to time require and at the end of his term of office and before being relieved from the responsibility therefore, he shall make a complete report of expenditures, receipts, and the financial condition of the District during his term. In addition to the duties specifically stated, he shall perform such other duties as are incidental to his office and as the Board of Directors may from time to time require. Before entering upon his office, he shall furnish a good and sufficient bond, with the penalty running to the State of Wyoming, conditioned on the faithful discharge of his duties, and in such amount as the Board of Directors may prescribe, and he shall not be deemed to have qualified for his office until such bond has been furnished and approved by the Board of Directors.

ARTICLE VI

BOOKS AND RECORDS, DEPOSITARY, RECEIPTS AND EXPENDITURES

1. Full and complete records shall be kept of all meetings and actions of the Board of Directors and of all instruments entered into by the District and of all the affairs of the District in accordance with the Special District Public Records and Meetings Act (W.S. § 16-12-101 through § 16-12-105) and W.S. § 16-4-201 through § 16-4-205 and W.S. § 16-4-401 through § 16-4-408.
2. The records of the District shall be kept by their respective officers and shall be opened to the inspection of any interested person at any reasonable time.
3. All funds of the District shall be kept in such bank as is a proper depository for funds of this District under the requirements of law and as may be designated from time to time as a depository for District funds by the Board of Directors.
4. No claims against the District shall be paid and no obligations incurred and no expenditure made of District funds until the item or items have first been approved and allowed by the Board of Directors. All such claims and demands shall be considered at the regular meeting of the Board unless a special meeting shall have been called for that purpose and notice thereof given as herein above prescribed.
5. Warrants and checks of the District shall not be valid unless signed by the Treasurer of this District and one other board member. No warrant or check will be signed by the Treasurer having any line not completely filled out.

ARTICLE VII

AMENDMENT OF BYLAWS

1. In addition to the power conferred by statutes of the State of Wyoming to enact rules or ordinances for the development of fire protection throughout this District, the Board of Directors shall have power to amend existing bylaws of this District, and to formulate and adopt such further rules of procedures and bylaws as may to them seem necessary and proper in the management of District affairs.
2. Any such amendment or enactment, on being placed in final form, shall be presented to the Board of Directors at its regular meeting for its approval; on such approval it shall be set for final consideration at the regular meeting next following, and it shall become effective on approval and adoption at that meeting; provided that where the Directors, on good cause shown, shall find that immediate action is necessary and that such immediate action is for the benefit of the District, they may consider, approve, and adopt any such measure at any regular meeting or special meeting called for that purpose, and such measure shall become effective immediately on such adoption. Bylaws of the District shall be duly filed with the County Clerk in accordance with W.S. § 16-12-103 and § 22-29-103(d).

ARTICLE VIII

DISSOLUTION

1. The District may be dissolved, and its assets and liabilities liquidated, in accordance with the procedures set forth in W.S. § 22-29-401 through § 22-29-408.

Passed, adopted, and approved this 11th day of May 2015

ATTEST:




