

**BYLAWS**  
of the  
**ANTELOPE GAP RURAL FIRE DISTRICT**  
Platte County, Wyoming

**ARTICLE I**  
**NAME AND PRINCIPLE PLACE OF BUSINESS**

1. The name of this organization shall be the Antelope Gap Rural Fire District and by that name shall exist and act and transact business.
2. The principal place of business of this District shall be 1093 Antelope Gap Road, Wheatland, WY or any such a place in Platte County, Wyoming, as the Board of Directors may from time to time designate and establish.

**BOUNDARIES**

1. The boundaries of this District are those generally and specifically set forth below, as hereinafter may be altered or amended by action taken under the provisions of law.
  - a. General boundaries include all of Platte County, excluding Fire District 1F, Wheatland Volunteer Fire Department, Platte County Rural Fire District 2F, Guernsey Volunteer Fire Department, Guernsey Rural Fire District, Hartville Volunteer Fire Department, Chugwater Fire District, Glendo Volunteer Fire Department, all Wyoming Military Department land, and Glendo and Guernsey State Parks.
  - b. See exhibit #1: Map of Platte County showing Antelope Gap Rural Fire District.

**ARTICLE III**  
**PURPOSES AND POWERS**

1. The district is hereby authorized to provide protection from fire and other public safety emergencies for all persons and property within its boundaries, and to

contract, including mutual aid agreements, to give or receive such protection to or from one (1) or more other municipal corporations, other fire protection districts, private organizations or individuals.

2. The powers of this District shall be those specifically provided by the statutes of the State of Wyoming, the United States and Wyoming Constitutions, together with those conferred by general law, and all powers necessary to put into effect those powers and purposes; to perform all acts and adopt all measures necessary and proper in furnishing or developing fire protection within its boundaries, and the powers and purposes held by the District and for which it was formed.
3. No District personnel shall fight or endeavor to fight any type of fire he is not trained or equipped to fight. The Board of Directors shall set forth any and all policies and standards regarding training requirements for District personnel. All such policies and standards shall be in writing and may be amended by the Board of Directors from time to time.

## ARTICLE IV

### BOARD OF DIRECTORS

#### Section 1. Management:

1. Management and direction of the affairs of this District shall be vested in a Board of Directors. The Board of Directors shall be responsible for the property of the District and the collection and disbursement of tax and other revenues received by the District, and for the proper conduct of its affairs in accordance with the statutes of the State of Wyoming and the bylaws of this District.
2. No business shall be transacted, nor any action taken by the Board of Directors, unless a quorum is present, save as herein specifically provided; a quorum shall consist of a majority of the whole Board of Directors, including the President.
3. Regular meetings of the Board of Directors shall be held without notice at the principal place of business of the District every month; regular meetings may be held at other places within this State on order of the President, provided that notice of such other place of meeting be given at least two days in advance of such meeting.

4. The board shall comply with all provisions of the Open Meeting Act in regards to regular, special, and emergency meetings, recess of such meeting, and executive session.
5. No Director shall receive any salary for services performed for the District, but may be reimbursed for actual expenditures necessarily incurred in carrying out the work of the District on presentation of proper vouchers therefore and approval by the Board of Directors.
6. The Board of Directors may from time to time appoint such committees as may be deemed necessary by them in the work of the District; it may further employ such counsel and assistance as it may from time to time require, paying a reasonable compensation therefore.
7. No Director shall be directly interested financially in any contract, work done or property purchased by the district unless he has made full public disclosure and the board has unanimously approved his financial interest. (W.S. 22-29-119). No Director may vote on any issue that would, in any way, benefit him personally except for tax reductions affecting the general public.

## Section 2. Composition of the Board:

1. The Board shall consist of a non-partisan Board of Directors, composed of not less than three (3) or more than five (5) residents within the Antelope Gap Rural Fire District Boundaries, elected in accordance with W.S. 22-29-101 et seq. Only those residents who are eligible to serve pursuant to W.S. 22-29-101 et seq. shall be elected as Director.
2. Director elections may be held on the Tuesday following the first Monday in November, in conjunction with the general election or may be held by the district at another time as authorized by state statute. The Directors shall be eligible for reelection to succeed themselves.
3. All directors, whether elected or appointed, shall, within ten (10) days after notification of election or appointment, take the oath of office in accordance with W.S. 22-19-118.
4. In addition to the term of office for which he was elected, each Director shall serve until his successor has been duly elected and has qualified for office.

## Section 3. Vacancies:

1. A vacancy on the Board of Directors, created by the occurrence of any event noted in W.S. 22-29-201, shall be filled by appointment by a majority of the remaining Directors. If a vacancy exists in a majority of the Director positions, or if a majority of the Directors cannot agree on an appointment, then the position of Director(s) shall be filled as provided for in W.S. 22-29-202. Any person so appointed shall take an oath of office in accordance with W.S. 22-29-118.

## ARTICLE V

### OFFICERS

1. The officers of this District shall be a President, and Secretary/Treasurer. They shall be elected by the Board of Directors from among their number within ten (10) days of the biennial election (W.S. 35-9-202). Officers shall hold office for a term of two years and until their successors have been duly elected and have qualified for office.
2. The President shall preside at all meetings of the Board of Directors and shall supervise and direct all affairs of the District. He, or some person appointed by him, shall represent the District in all instances where representation is necessary. He shall sign or countersign all certificates, contracts, or other instruments entered into or executed by the District as authorized by the Board of Directors and shall make such representation to the Board of Directors concerning the property, finances, and affairs of the District as may be required by the Board or by the bylaws of the District, and shall do and perform all such other acts as are properly incidental to his office as may be required by the Board of Directors.
3. The Secretary/Treasurer shall act for the President in any instance where the President for any reason is unable to act. He shall have oversight of all monies and of the books and records of the District. He shall disburse funds of the District in payment of all just obligations and demands against it as authorized and directed by the Board of Directors. He shall keep, or cause to be kept, full and complete records of all receipts and expenditures and of the meetings of the Board of Directors and all action taken by that Board. He shall make, or cause to be made, such reports of the District finances and proceedings as the Board of Directors may from time to time require. In addition to the duties specifically stated, he shall perform such other duties as are incidental to his office and as the

