

Proposed Budget

Platte County Resource District	
Budget Hearing Information	
1502 Progress Ct	Location: USDA Service Center
Wheatland, WY, 82201	Date: July 20, 2017
307-322-9060	Time: 4:00 PM
Platte County	Budget Prepared by: Brady Irvine, Manager

S-1 **BUDGET MESSAGE** W.S. 16-4-104(d)

The Platte County Resource District's Financial Policy has not changed in the past year. Changes in the budget will be the Household Hazardous waste, as this is a biannual event. Administration will change due to new employee hire. Construction of a new office building will begin in June. The Platte County Resource District does not have a reserve account or a reserve policy at this time. The Platte County Resource District intends to continue providing cost-share assistance programs to qualifying landowners as well as education for all citizens and students within Platte County.

Names of Board Members	Date of End of Term
Kerry Powers	12/31/20
Jay Collins	12/31/18
Jason Goertz	12/31/20
Levi Clark	12/31/20
Brook Brockman	12/31/18

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 1502 Progress Ct.

City, State, Zip: Wheatland, WY, 82201

Phone Number: 307-322-9060

Hours Open: 7:00-4:00 Monday-Friday

Where are the minutes of your board meeting available for public review?
 USDA Service Center

How and where are the notices of meeting posted for the public?
 In our news letter, local news paper and on the front door of the office building

Where are the public meetings held?
 Platte County Resource District office

PROPOSED BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$6,444,205	\$486,104	\$716,703	\$716,703
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$554,687	\$610,990	\$716,703	\$716,703
S-5	<i>Amount requested from County Commissioners</i>	\$222,459	\$210,000	\$210,000	\$210,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7	Operating Revenues	\$35,199	\$43,426	\$64,500	\$64,500
S-8	Tax levy (From the County Treasurer)	\$222,459	\$210,000	\$210,000	\$210,000
S-9	Government Support	\$10,190	\$10,765	\$10,765	\$10,765
S-10	Grants	\$3,500	\$0	\$85,294	\$85,294
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$539	\$550	\$1,500	\$1,500
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$271,887	\$264,741	\$372,059	\$372,059

FY 7/1/17-6/30/18 Platte County Resource District

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$7,095	\$197,700	\$307,994	\$307,994
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$95,737	\$117,724	\$159,105	\$159,105
S-18	Operations	\$6,306,845	\$121,481	\$189,669	\$189,669
S-19	Indirect Costs	\$34,529	\$49,199	\$59,936	\$59,936
S-20	Total Expenditures	\$6,444,205	\$486,104	\$716,703	\$716,703

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$282,800	\$346,250	\$344,645	\$344,645
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 1502 Progress Ct
Wheatland, WY, 82201

PREPARED BY: Brady Irvine, Manager

DISTRICT PHONE: 307-322-9060

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

2/1/17 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Platte County Resource District

FYE 6/30/2018

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$222,459	\$210,000	\$210,000	\$210,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$10,190	\$10,765	\$10,765	\$10,765
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$10,190	\$10,765	\$10,765	\$10,765
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$35,199	\$43,426	\$64,500	\$64,500
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$35,199	\$43,426	\$64,500	\$64,500
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$3,500		\$85,294	\$85,294
R-4.4	Total Grants	\$3,500	\$0	\$85,294	\$85,294
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$539	\$550	\$1,500	\$1,500
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$539	\$550	\$1,500	\$1,500
R-5.5	Total Forecasted Revenue	\$49,428	\$54,741	\$162,059	\$162,059
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Platte County Resource District

FYE 6/30/2018

NAME OF DISTRICT/BOARD _____

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$100	\$197,700	\$287,994	\$287,994
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Farm Equipment</u>	\$6,995	\$0	\$20,000	\$20,000
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$7,095	\$197,700	\$307,994	\$307,994

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$49,140	\$52,580	\$52,580	\$52,580
E-2.2	Secretary	\$20,522	\$34,000	\$34,000	\$34,000
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>Technician</u>	\$0	\$6,000	\$32,000	\$32,000
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel	\$502	\$1,289	\$1,800	\$1,800
E-3.2	Mileage	\$1,173	\$671	\$1,200	\$1,200
E-3.3	Other (Specify)				
E-3.4	<u>Meetings</u>	\$0	\$100	\$100	\$100
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$3,150	\$3,150	\$3,150	\$3,150
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$2,953	\$1,550	\$11,000	\$11,000
E-5.2	Office equipment, rent & repair	\$1,443	\$1,000	\$2,500	\$2,500
E-5.3	Education	\$569	\$569	\$2,000	\$2,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Dues</u>	\$13,585	\$13,665	\$13,575	\$13,575
E-5.7	<u>Advertising/Public Awareness</u>	\$2,700	\$3,150	\$5,200	\$5,200
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$95,737	\$117,724	\$159,105	\$159,105

Proposed Budget

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OPERATIONS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$11,494	\$8,000	\$12,000	\$12,000
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6						
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Mileage Staff		\$0	\$0	\$250	\$250
E-8.4	_____					
E-8.5						
E-9	Operating supplies (List)					
E-9.1	Supplies		\$18,696	\$18,298	\$27,000	\$27,000
E-9.2	Maintenance		\$6,213,048	\$1,600	\$12,300	\$12,300
E-9.3	Fuel		\$1,587	\$1,000	\$2,000	\$2,000
E-9.4	_____					
E-9.5						
E-10	Program Services (List)					
E-10.1	Household Hazardous W:		\$0	\$21,403	\$0	
E-10.2	Tree Program		\$11,338	\$20,000	\$36,717	\$36,717
E-10.3	Range/Wildlife Program		\$47,244	\$48,430	\$91,452	\$91,452
E-10.4	Urban/Water Quality Prog		\$1,469	\$1,257	\$2,950	\$2,950
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	_____					
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5						
E-12	Other operations (Specify)					
E-12.1	_____					
E-12.2	Utilities		\$214	\$400	\$2,000	\$2,000
E-12.3	Misc.		\$1,755	\$1,092	\$3,000	\$3,000
E-12.4	_____					
E-12.5						
E-13	TOTAL OPERATIONS		\$6,306,845	\$121,481	\$189,669	\$189,669

Proposed Budget

Platte County Resource District

FYE 6/30/2018

INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$1,539	\$1,530	\$2,575	\$2,575
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$5,140	\$8,860	\$9,990	\$9,990
E-15.2	Workers Compensation		\$1,179	\$2,210	\$2,800	\$2,800
E-15.3	Unemployment Taxes		\$144	\$600	\$600	\$600
E-15.4	Retirement		\$5,531	\$8,349	\$10,024	\$10,024
E-15.5	Health Insurance		\$20,995	\$27,650	\$33,947	\$33,947
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$34,529	\$49,199	\$59,936	\$59,936

DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Platte County Resource District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2018 _____

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$11,671	\$91,536	\$89,540	\$89,540
C-1.2	Savings and Investments Account Balance	\$243,756	\$227,105	\$227,105	\$227,105
C-1.3	General Fund CD Balance	\$27,373	\$27,609	\$28,000	\$28,000
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$282,800	\$346,250	\$344,645	\$344,645
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$282,800	\$346,250	\$344,645	\$344,645

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0