

Proposed Budget

Platte County Hospital District Board	
Budget Hearing Information	
P.O. Box 694	Location: Pl.Co.Legacy Hospital Conf. Room
Wheatland, Wy 82201	Date: July 19th, 2017
307-331-2940	Time: 2:00 PM
Platte	Budget Prepared by: Lori Modesitt, Treasurer

S-1 **BUDGET MESSAGE** W.S. 16-4-104(d)

The Platte County Hospital District Board is funded by a 3 mill levy for Operation and Maintenance of the Platte County Memorial Hospital and Nursing Home, along with another 3 mills reapproved in 2016 by vote of the public during the general election. These funds are used for repairs and maintenance of the hospital and nursing home, along with operation of the nursing home in the event that there is a loss in the monthly general operation of the skilled nursing facility.

The hospital is leased and operated by Banner Health, with the Hospital District receiving a 50-50 split of the profit after a 5% margin for Banner Health. The agreement states that the District will be responsible for repairs, major maintenance, certain equipment in the hospital portion of the building.

In 2012 the citizens of Platte County approved a 1% Special Purpose Options Tax in the amount of \$12,000,000 (twelve million dollars) for the construction of a new skilled nursing facility and assisted living complex which opened April 13th, 2016. The total cost of the project is estimated at \$15,782,911. Any remaining balances for the NH/ALF project will be paid out of the PCHD general funds.

The land the where the new facility is located was donated to the District. Other funds were donated by the Hospital/Nursing Home Foundation -\$450,000 and the Hospital Auxiliary \$4,211 to assist with the Project. The Auxiliary also paid for the chapel stained glass window and furniture directly.

This new NH/ALF is owned and operated by the Platte County Hospital District Board. The Board has a contract with Rural Health Development of Nebraska for the administration of the NH/ALF under the same agreement we had at the old facility. The normal operations accounts of the NH/ALF are separate from the District Board accounts

As it will take a number of years to collect the entire amount of sales tax, the District financed \$9,350,000 for this project by forming a

PROPOSED BUDGET SUMMARY

OVERVIEW	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$5,119,421	\$681,704	\$833,461	\$832,461
S-2 Total Principal to Pay on Debt	\$1,300,000	\$1,300,000	\$1,350,000	\$1,350,000
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues	\$12,386,216	\$9,298,193	\$9,383,390	\$9,083,390
S-5 <i>Amount requested from County Commissioners</i>	\$1,319,667	\$1,355,558	\$1,300,000	\$1,300,000
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7 Operating Revenues	\$0	\$0	\$0	\$0
S-8 Tax levy (From the County Treasurer)	\$1,319,667	\$1,355,558	\$1,300,000	\$1,300,000
S-9 Government Support	\$1,928,529	\$1,700,500	\$1,600,000	\$1,600,000
S-10 Grants	\$41,111	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$975,398	\$445,224	\$310,000	\$10,000
S-13 Other Forecasted Revenue	\$0	\$11,217	\$67,300	\$67,300
S-14 Total Revenue	\$4,264,705	\$3,512,499	\$3,277,300	\$2,977,300

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$4,859,278	\$309,426	\$450,000	\$450,000
S-16	Interest and Fees On Debt	\$132,583	\$142,860	\$145,401	\$145,401
S-17	Administration	\$39,174	\$48,214	\$42,460	\$41,460
S-18	Operations	\$56,497	\$154,937	\$165,000	\$163,000
S-19	Indirect Costs	\$31,889	\$26,267	\$30,600	\$30,600
S-20	Total Expenditures	\$5,119,421	\$681,704	\$833,461	\$832,461

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$1,300,000	\$1,300,000	\$1,350,000	\$1,350,000

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$8,121,511	\$5,785,694	\$6,106,090	\$6,106,090

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$935,000	\$935,000	\$935,000	\$935,000
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$935,000	\$935,000	\$935,000	\$935,000
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$935,000	\$935,000	\$935,000	\$935,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$935,000	\$935,000	\$935,000	\$935,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box 694
Wheatland, Wy 82201

PREPARED BY: Lori Modesitt, Treasurer

DISTRICT PHONE: 307-331-2940

*Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.
Form approved by Wyoming Department of Audit, Public Funds Division*

Proposed Budget

Platte County Hospital District Board

FYE 6/30/2018

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$1,319,667	\$1,355,558	\$1,300,000	\$1,300,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>SPOT taxes</u>	\$1,928,529	\$1,700,500	\$1,600,000	\$1,600,000
R-2.5	Total Government Support	\$1,928,529	\$1,700,500	\$1,600,000	\$1,600,000
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$41,111			
R-4.4	Total Grants	\$41,111	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$15,587	\$16,000	\$10,000	\$10,000
R-5.2	Other: Specify <u>NH/AL Funds</u>		\$52,932		
R-5.3	Other: See Additional	\$959,811	\$376,292	\$300,000	
R-5.4	Total Miscellaneous	\$975,398	\$445,224	\$310,000	\$10,000
R-5.5	Total Forecasted Revenue	\$2,945,039	\$2,145,724	\$1,910,000	\$1,610,000
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Rental of Old Nursing Home (Banner)</u>		\$11,217	\$67,300	\$67,300
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$11,217	\$67,300	\$67,300

Proposed Budget

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	NH/ALF Project	\$4,859,278	\$309,426	\$15,000	\$15,000
E-1.6	Road & Parking Lot			\$435,000	\$435,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$4,859,278	\$309,426	\$450,000	\$450,000

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$21,061	\$16,000	\$18,000	\$18,000
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	misc.	\$229	\$56	\$200	\$200
E-3.5	election costs		\$2,940		
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$8,444	\$20,000	\$15,000	\$15,000
E-4.2	Accounting/Auditing	\$7,350	\$7,500	\$7,500	\$7,500
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$79	\$60	\$100	\$100
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	P.O. Box Rent	\$60	\$58	\$60	\$60
E-5.7	copies	\$549	\$600	\$600	\$600
E-5.8	see additional details	\$1,403	\$1,000	\$1,000	
E-6	TOTAL ADMINISTRATION	\$39,174	\$48,214	\$42,460	\$41,460

Proposed Budget

OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5					
E-10	Program Services (List)				
E-10.1	Nursing Home Operations	\$20,086	\$91,670	\$100,000	\$100,000
E-10.2	Hospital Operations	\$31,555	\$63,267	\$65,000	\$65,000
E-10.3	_____				
E-10.4	_____				
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	elevator maintenance(NH)	\$4,856			
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5					
E-12	Other operations (Specify)				
E-12.1	_____				
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5					
E-13	TOTAL OPERATIONS	\$56,497	\$154,937	\$165,000	\$165,000

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INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$600	\$600	\$600	\$600
E-14.2	Buildings and vehicles		\$31,289	\$25,667	\$30,000	\$30,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$31,889	\$26,267	\$30,600	\$30,600

DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal		\$1,300,000	\$1,300,000	\$1,350,000	\$1,350,000
D-1.2	Interest		\$132,583	\$142,860	\$145,401	\$145,401
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$1,432,583	\$1,442,860	\$1,495,401	\$1,495,401

Proposed Budget

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	6,938,490	3,884,971	4,088,214	\$4,088,214
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds	\$1,183,021	1,900,723	2,017,876	\$2,017,876
C-1.5	Reserves (From Below)	\$935,000	\$935,000	\$935,000	\$935,000
C-1.6	Total Estimated Cash and Investments on Hand	\$9,056,511	\$6,720,694	\$7,041,090	\$7,041,090
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$935,000	\$935,000	\$935,000	\$935,000
C-2.3	Total Deductions (a+b)	\$935,000	\$935,000	\$935,000	\$935,000
C-2.4	Estimated Non-Restricted Funds Available	\$8,121,511	\$5,785,694	\$6,106,090	\$6,106,090

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)				
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$935,000	\$935,000	\$935,000	\$935,000
C-4.2	<i>Date of Reserve Approval in Minutes:</i> 7/22/2014				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$935,000	\$935,000	\$935,000	\$935,000
C-4.6	Reserves"				
C-4.7	a. NH/ALF Funding Reserv				
C-4.8	b. Hosp. Proj. O&M Fund				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$935,000	\$935,000	\$935,000	\$935,000

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)				
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0