

Final Budget

CHUGWATER FIRE PROTECTION DISTRICT	
Budget Hearing Information	
PO BOX 155	Location: CHUGWATER FIRE HALL
CHUGWATER, WY 82210	Date: 7/10/2018
307-422-3504	Time: 7:00PM
PLATTE, GOSHEN, LARAMIE COUNTIES	Budget Prepared by: TIM ASH

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
THE CHUGWATER FIRE PROTECTION DISTRICT IS REQUESTING 3 MILLS FOR THE FIRE PROTECTION IN PARTS OF LARAMIE, GOSHEN AND PLATTE COUNTIES.		

S-B	RESERVE DESCRIPTION
FUTURE APPARATUS PURCHASE	

S-C	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Names of Board Members</th> <th style="text-align: center;">Date of End of Term</th> </tr> </thead> <tbody> <tr> <td>TIM ASH</td> <td style="text-align: center;">1/1/18</td> </tr> <tr> <td>RODGER SCHROEDER</td> <td style="text-align: center;">1/1/20</td> </tr> <tr> <td>HENRY BORCHARDT</td> <td style="text-align: center;">1/1/20</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Names of Board Members	Date of End of Term	TIM ASH	1/1/18	RODGER SCHROEDER	1/1/20	HENRY BORCHARDT	1/1/20															<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="text-align: center; width: 100px;">No</td> </tr> <tr> <td colspan="2" style="height: 30px;"> </td> </tr> <tr> <td colspan="2" style="height: 30px;"> </td> </tr> <tr> <td colspan="2" style="height: 30px;"> </td> </tr> <tr> <td style="padding: 5px;">If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?</td> <td style="text-align: center; width: 100px;">Yes</td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	No							If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?	Yes
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If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?	Yes																																	

Where are the minutes of your board meeting available for public review?
 PLATTE COUNTY CLERK'S OFFICE

How and where are the notices of meeting posted for the public?
 POST OFFICE, TOWN HALL, CHUGWATER SODA FOUNTAIN

Where are the public meetings held?
 CHUGWATER FIRE HALL

FINAL BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$69,230	\$72,004	\$118,300	\$118,300
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$165,978	\$149,208	\$132,642	\$132,642
S-5	Amount requested from County Commissioners	\$55,239	\$49,347	\$50,000	\$50,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-7	Operating Revenues	\$966	\$560	\$750	\$750
S-8	Tax levy (From the County Treasurer)	\$55,239	\$49,347	\$50,000	\$50,000
S-9	Government Support	\$1,759	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$13,147	\$4,434	\$5,400	\$5,400
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$71,111	\$54,341	\$56,150	\$56,150

FY 7/1/18-6/30/19 CHUGWATER FIRE PROTECTION DISTRICT

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-15	Capital Outlay	\$8,596	\$30,839	\$56,000	\$56,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$12,196	\$9,696	\$14,375	\$14,375
S-18	Operations	\$37,787	\$22,170	\$38,225	\$38,225
S-19	Indirect Costs	\$10,651	\$9,299	\$9,700	\$9,700
S-20	Total Expenditures	\$69,230	\$72,004	\$118,300	\$118,300

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$94,867	\$94,867	\$76,492	\$76,492

Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary


 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/10/2018

DISTRICT ADDRESS: PO BOX 155
CHUGWATER, WY 82210

PREPARED BY: TIM ASH

DISTRICT PHONE: 307-422-3504

Final Budget

CHUGWATER FIRE PROTECTION DISTRICT
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2019

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$55,239	\$49,347	\$50,000	\$50,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$1,759	\$0	\$0	
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$1,759	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$966	\$560	\$750	\$750
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$966	\$560	\$750	\$750
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$366	\$382	\$400	\$400
R-5.2	Other: Specify	\$12,781	\$4,052	\$5,000	\$5,000
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$13,147	\$4,434	\$5,400	\$5,400
R-5.5	Total Forecasted Revenue	\$15,872	\$4,994	\$6,150	\$6,150
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

CHUGWATER FIRE PROTECTION DISTRICT
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2019

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles		\$22,000	\$28,000	\$28,000
E-1.3	Office Equipment		\$1,095	\$1,000	\$1,000
E-1.4	Other (Specify)				
E-1.5	<u>RADIO EQUIPMENT</u>	\$720	\$7,314	\$10,000	\$10,000
E-1.6	<u>FIRE EQUIPMENT</u>	\$7,876	\$430	\$17,000	\$17,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$8,596	\$30,839	\$56,000	\$56,000

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>CELL PHONE</u>	\$1,200	\$1,200	\$1,200	\$1,200
E-2.6	<u>OFFICE PHONE & FAX</u>	\$468	\$470	\$475	\$475
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>MEALS</u>	\$2,796	\$778	\$3,000	\$3,000
E-3.5	<u>COMMUNITY SERVICE</u>		\$200	\$200	\$200
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$3,600	\$3,600	\$4,800	\$4,800
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$482	\$191	\$700	\$700
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>DUES & FEES</u>	\$925	\$2,225	\$2,000	\$2,000
E-5.7	<u>SUBSCRIPTIONS</u>	\$2,725	\$1,032	\$2,000	\$2,000
E-5.8					
E-6	TOTAL ADMINISTRATION	\$12,196	\$9,696	\$14,375	\$14,375

Final Budget

CHUGWATER FIRE PROTECTION DISTRICT

FYE 6/30/2019

OPERATIONS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$6,000	\$7,200	\$7,200	\$7,200
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	PROPANE		\$2,364	\$3,225	\$3,500	\$3,500
E-9.2	ELECTRIC		\$2,937	\$3,287	\$3,500	\$3,500
E-9.3	FUEL		\$3,847	\$3,194	\$5,000	\$5,000
E-9.4	PER PRO GEAR		\$11,618	\$0	\$5,000	\$5,000
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	BUILDING REPAIR		\$1,634	\$0	\$2,000	\$2,000
E-11.2	EQUIPMENT		\$7,530	\$763	\$10,000	\$10,000
E-11.3	TRUCK MAINTENANCE		\$1,838	\$4,501	\$2,000	\$2,000
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	TITLE & LICENSE		\$19	\$0	\$25	\$25
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$37,787	\$22,170	\$38,225	\$38,225

Final Budget

CHUGWATER FIRE PROTECTION DISTRICT

FYE 6/30/2019

INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability					
E-14.2	Buildings and vehicles		\$5,029	\$3,924	\$4,000	\$4,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>FIRE SUPPRESSION</u>		\$927	\$901	\$1,000	\$1,000
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation		\$2,355	\$2,314	\$2,500	\$2,500
E-15.3	Unemployment Taxes					
E-15.4	Retirement		\$2,340	\$2,160	\$2,200	\$2,200
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$10,651	\$9,299	\$9,700	\$9,700

DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

CHUGWATER FIRE PROTECTION DISTRICT
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2019

GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$71,416	\$71,416	\$52,927	\$52,927
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance	\$23,451	\$23,451	\$23,565	\$23,565
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6 Total Estimated Cash and Investments on Hand	\$94,867	\$94,867	\$76,492	\$76,492

C-2 General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE			
C-2.2	b. Reserves	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0
C-2.4 Estimated Non-Restricted Funds Available		\$94,867	\$76,492	\$76,492

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3 Amount to be added to the reserve				
C-4.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent from "Other"				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Amount to be spent from Emergency Reserve (Cash)				
C-5.7 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8 Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

